

THS Math Department Testing Procedure

The following criteria must be met for a student to earn the right to have test scores count toward his or her mathematics grade:

❖ Review A

All sections are expected to be completed. All problems are expected to be completed. The completed Review A must be turned in by the **beginning** of the period on the day of the test. Review A is counted as a homework assignment and is worth 10 points per objective entirely completed. On the day of Test A, Review A may be turned in for partial homework credit, if it is incomplete. Review A may not be turned in late. **All students are to take Test A, even if the Review A is not completed.**

❖ Review B and Review C (These are distributed the day after Test A and Test B.)

Any section of the test that a student needs to be re-tested **must** be completed on the review. All test corrections must also be completed in order for the student to qualify for Test B and Test C. The test corrections and review are due by the **beginning** of the period on the day of the next test. If you do not complete the review for Test B or C, then you forfeit the opportunity to take that test for credit and cannot make-up that test.

❖ If a student has an excused absence on the day of Test A, B, or C, she or he is eligible to take a make-up test. The student is to turn in the corresponding review of the missed test in order to take the make-up test. Students must take the make-up test before five (5) school days have elapsed after Test C. Make-up test arrangements must be made with your teacher in order to come in during tutorial, before school, after school, or during study hall to take the make-up test.

❖ Students must bring their own calculators on test days or use the calculators provided. Students may not share calculators in the testing room on test day.

❖ Grading

- Each objective of a unit test is worth 100 points. Each question is graded as right or wrong- there is no partial credit.
- Students pass an objective if they answer 100% or 80% of the questions correctly.
- Students are able to re-test up to two more times on any objective that is scored as Incomplete or less than 80% answered correctly.
- Any objective that a student has not passed after three tests will be scored as an Incomplete or 0% or 0/100.